

October 2023 SCIAI Board of Directors Meeting

Began 10am on October 11th

Attendees

Luke Spratt (Chair)

Lynn Slaughter (Board Member)

Anita Moore (Board Member)

- **Old Business**

- **Board/Officer Insurance**

- Enacted after last meeting, in place now

- **Liability Insurance**

- Not putting in place for fall meetings as they are single day, no social events
- Will seek out for the conference as we get a bit closer

- **Parent Body IAI/ NCIAI Advertisements**

- Both events went really well. Had roughly 90 contacts added between both events
- Decided to give 2 registrations away per event since some people had business cards and some used the index cards

- **Membership Management/ Software**

- Luke will be working on this later in the year

- **Recruiting**

- Lynn got us a list of agencies in South Carolina
- Set up some sort of mailing cards? Or email marketing?
- Email contact on the list we have-seems to be head of agency
- Lynn could do the email from her end to help eliminate spam send backs
- Look into constant contacts for mail merge/sending
- Get flyer together when registration opens.

- **By-Laws/ Constitution**

- Discuss further at the start of the year-changes to then be voted on in May

- **Fall Workshops**

- Crime Scene class full with some on the waitlist
- BlueStar donation to help with lunch
- Latent ¾ full
- Foray donation to help with lunch and giveaways for attendees
- SLED folks going to latent prints?

- **New Business**

- Conference

- **Vendor Registration/ Sponsorships**
 - Go over information booklet and registration sheet
 - Plan to get on the website within a week
 - Luke will email out to vendor contacts
 - Lynn do you have additional ways to contact vendors?
 - Wait for some final feedback from Lynn- then will get Paypal set up on website and send out to vendors next week.
- **Attendee Cost approval**
 - Proposed \$100 for members, \$200 for non-members
 - Board approval, Luke, Lynn, Anita
 - Discounted rate of \$180 for those that entered to win a registration, Tyler will make a separate registration for those folks.
 - Students are free as long as they become members (\$35)
 - Registration to be sent out after keynotes are set in stone.
- **Speakers**
 - Kenny Kisney
 - Contacted and waiting for a call back
 - Is open to discussing but may want more time to speak...will have to determine how to fit him in the schedule
 - Luke following up with him later this week/next week.
 - Teresa Bryant
 - FDIAl President, joined as member
 - Attending conference regardless and reached out to speak
 - Doing a report writing and diagramming class
 - Open to do keynote
 - Inspirational
 - Case studies
 - Brother murdered in Orangeburg
 - Thanksgiving Day murders
 - Gretchen Anthony case
 - Jodi in contact with her to lock something down.
 - Speaker Registration
 - Have a couple other speakers possible
 - Will send out a call for speakers along with vendor registration
- **Socials**
 - Welcome Social
 - Talking with hotel to do a consumption bar and dessert bar for Monday evening, on the rooftop of the hotel
 - Hospitality Suite
 - I have booked a suite to be used for a hospitality suite Monday, Tuesday, Wednesday night. The hotel will comp

one night for every 20 rooms we fill. So if we do all 40 rooms blocked out then we will get 2 nights comped.

- Have a vendor lined up to sponsor possibly- Leica
- Can also be used for supply storage
- Wednesday Night
 - Jodi brainstorming
- **Raffles/Giveaways**
 - Anita tasked with working on this
 - Contacting businesses for giveaways for raffles
 - Creating raffle basket ideas
 - Will use sponsor money or giveaway items to create
 - 50/50 Raffle as well

Meeting concluded at 11:28am